

Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

| Meeting | Lead Member(s) | Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|-----------------|---|--|--|---|--------------------------------------|---|
| 23 October | Cllr. David Smith | 1. Findings of the Traffic and Parking Review | To consider the findings of the review undertaken on traffic and parking in ten of the County's towns and villages | Formulation of parking and traffic management measures with a view to enhancing the economic viability of the towns and villages and assist the Council to deliver its corporate priority of developing the local economy | Peter McHugh/ Mike Jones | March 2014 |
| | Cllr. David Smith <i>(required)</i> | 2. Flood Management Strategy and Flood Related Matters | To monitor the Strategy's implementation and other developments on flood related matters | Assurances that the Council is meeting its statutory and discretionary obligations with respect to flood management and protection | Wayne Hope | November 2013 (deferred August 2014) |
| 4 December | [Cllr. David Smith] | 1. Draft Caravan Sites Strategy for Denbighshire | To seek members' observations on the draft Caravan Sites Strategy for the county | The development of a strong and deliverable strategy that will support the Council's priority of developing the local economy whilst safeguarding vulnerable people through robust planning and licensing measures | Graham Boase/Paul Mead | May 2014 |
| 29 January 2015 | | 1. Housing Related Support for Older People | To monitor the effectiveness of the new Supporting | (i) an evaluation of the effectiveness of the new service in assisting and supporting vulnerable people to live independently in the community; and | Peter McHugh/Katie Newe/John Sweeney | May 2014 |

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|-----------|--|---|--|--|---|--------------|
| | | | Independent Living Service | (ii) Examination of the proposed procurement model for purchasing future SIL services | | |
| 12 March | | 1. | | | | |
| 23 April | | 1. | | | | |
| June 2015 | Cllrs. David Smith and Julian Thompson-Hill | 1. Food Safety, Standards and Procurement | To detail the progress made with food hygiene and food standards compliance across the County, and with procurement and contract management of County food contracts | To mitigate the risk to the health of the County's resident from dangerous/contaminated food and to ensure that the products they buy are as labelled. In addition to safeguard that the Council's procurement and contract management procedures ensure that food served in Council establishments is safe and of high quality. | Graham Boase/Emlyn Jones/Stuart Andrews | June 2014 |

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Future Issues

| Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|---|---|---|--------------------------------|---------------------|
| Revised Procurement Procedures [Cllr. Julian Thompson-Hill] | To present revised procurement and contract management procedures for large capital investment programmes | Stringent contract management, quality and monitoring procedures for large capital programmes which stipulate that respect shall be shown to all parties, and which stipulate the roles and responsibilities of all concerned. The procedures should encourage the employment of local contractors/sub-contractors with a view to developing the local economy. | Paul McGrady (Peter McHugh) | May 2014 |
| Community Infrastructure Levy (CIL) | To outline the proposals for implementing the CIL in Denbighshire | The development of an appropriate and effective CIL scheme for the County | Graham Boase/Angela Loftus | February 2013 |
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For future years

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Information/Consultation Reports

| Information / Consultation | Item (description / title) | Purpose of report | Author | Date Entered |
|--|-----------------------------------|--|---------------|---------------------|
| Information (June 2014) | Procurement | To outline the Council's current procurement practices and identify areas that require strengthening to realise value for money and deliver the corporate priorities | Paul McGrady | May 2014 |
| Quarterly Information (Sept/Dec/Mar/June) | Rhyl Going Forward | To brief the Committee on the progress in delivering the Programme and its associated workstreams and projects, and | Mark Dixon | May 2014 |

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| | | to highlight to members areas of concern or slippages | | |
| Information Report (June 2015) | Reablement Service | To detail to the Committee the: (i) effectiveness of the Reablement Service in delivering the Council's corporate priority of protecting vulnerable people and helping them to live as independently as possible; (ii) efficiencies realised following the introduction of the Service. The report to include all (positive and negative) feedback from service users | Phil Gilroy/Anne Hughes-Jones | June 2014 |

Note for officers – Committee Report Deadlines

| Meeting | Deadline | Meeting | Deadline | Meeting | Deadline |
|------------|------------------|------------|--------------------|-----------------|-------------------|
| 23 October | 9 October | 4 December | 20 November | 29 January 2015 | 15 January |

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